# TABLE OF CONTENTS

Preface .................................................................................................................................................. 1  
Uniforms ............................................................................................................................................... 1  
**School Uniform** ................................................................................................................................... 1  
  a. The Uniform and Uniform Shop ........................................................................................................ 1  
  b. Second Hand Uniforms ........................................................................................................................ 1  
  c. Uniform Guidelines ............................................................................................................................. 2  
  d. Uniform Labelling ............................................................................................................................... 6  
  e. School Hats ........................................................................................................................................ 6  
  f. Sports Uniforms .................................................................................................................................. 6  
  g. School Shoes ....................................................................................................................................... 6  
  h. Sports Shoes ....................................................................................................................................... 8  
  i. Variations due to Unforeseen Circumstances ..................................................................................... 9  
  j. Winter/Summer Uniform Changeover ............................................................................................. 9  
**Personal Presentation** .......................................................................................................................... 9  
  a. Hair Styles ......................................................................................................................................... 9  
  b. Hair Accessories ................................................................................................................................. 9  
  c. Facial Hair ......................................................................................................................................... 9  
  d. Jewellery .......................................................................................................................................... 10  
  e. Makeup ............................................................................................................................................ 10  
  f. Deodorant ........................................................................................................................................ 10  
**Compliance** ...................................................................................................................................... 10  
**Uniform Infringements** ....................................................................................................................... 10
PREFACE

Uniforms

The aim of this School Uniform Policy and Procedures document is to outline the standards of uniform expected of all students of the School.

This Policy does not attempt to provide a detailed and exhaustive list; however, it sets out the broad expectations of the standards of uniform required.

This Policy applies to all students of the School except, with approval, where extenuating circumstances exist.

SCHOOL UNIFORM

Penrith Christian School has developed a uniform which is of exceptional quality to enable our students to exhibit a high standard of presentation both at School, and whilst travelling to and from School.

Parents and Guardians agree to support the School’s policies in this regard at enrolment and have a responsibility to continue to do so by ensuring that students have an adequate supply of uniform items, and ensuring they are appropriately laundered and cleaned on a regular basis.

Compulsory items MUST be worn to and from School. In winter, blazers are the compulsory outer garment for warmth and are to be worn to Period 1 lessons each day.

PCS School Bags (chiropaks) are compulsory and no other school bag is acceptable for use at School.

Students are expected to comply with these Policies and Procedures at all times.

a. The Uniform and Uniform Shop

Penrith Christian School has engaged Ranier Design Group as the sole supplier and retailer of our School Uniform. The Uniform is specifically designed and manufactured for Penrith Christian School; therefore, the correct uniform items can ONLY be purchased from the Uniform Shop.

Consequently, ALL School Uniform articles (with the exception of shoes) MUST be purchased from the Uniform Shop located on the School property. All PCS School Uniform items are available to view on our website www.pcs.nsw.edu.au (under the Enrolment dropdown menu link).

All Uniform orders must be accompanied by the full payment (cash, Eftpos, MasterCard and Visa – 1.5% surcharge applies to credit card purchases – and layby options are available). All correspondence, payment and trade, in relation to the Uniform, is to be referred to Ranier via the Uniform Shop Manager.

The Shop will be open at hours agreed between Ranier and the School, with longer operating times during the peak periods of the year. These times will be published via our e-PhoCuS online newsletter and PCS website.

b. Second Hand Uniforms

For buying and selling second hand uniforms, PCS recommends an external provider, The Sustainable School Shop.

The Sustainable School Shop is an online service for buying and selling second hand School Uniforms, other items such as textbooks and musical instruments, and anything that relates to education, extracurricular activities, interests, hobbies and sport. It’s free to register, free to search and buy, and items can be sold for a small fee.

The Sustainable School Shop encourages reuse and recycling through innovation and technology, enabling schools and families to look for a second hand item first before buying new. You will buy and sell
directly with other parents in the School, which is a great way to get to know the broader school community.

To register to buy or sell visit www.sustainableschoolshop.com.au/register

c. Uniform Guidelines

General Notes:

- **Singlet/T-shirts** are not to be visible, or the colour of it visible, under the shirt. A white ‘V’ neck singlet that cannot be seen is the best option. If students feel they need to wear this garment, it must be tucked in and not seen. Long sleeve T-shirts or thermals, for those students requiring extra warmth, are not to be visible at any time.

- **A navy blue (only) skivvy** may be worn under uniform by Junior School students on very cold days when Years K-4 are normally scheduled to wear the Sports Uniform.

- **Skirt** must touch the knee.

- **In summer**, Junior and Middle School boys can wear the grey shorts or long pants from the Uniform Shop.

- **In summer**, Junior, Middle and Senior students may wear a School Jumper for warmth.

- **School Scarf** purchased from the Uniform Shop is the only scarf permitted.

- **Ties are compulsory** with the Winter Uniform in Terms 2 and 3 for both Middle and Senior School boys and Senior School girls.

- **Boys’ Winter Shirts** are designed to be worn tucked in and need to be worn as such.

- The **Tracksuit Jacket** is the outer garment of warmth with the Sports Uniform.

---

**EARLY LEARNING CENTRE**

**Summer/Winter Uniform**

- School Tracksuit Jacket (outer garment of warmth)
- Tracksuit Pants
- Polo Shirt
- Sports Shorts
- Sports Socks
- Lace-up Sports Shoes (velcro permitted Prep-Year 2)
- Sun Hat

**OPTIONAL Items**

- Chiropak School Bag
- Scrunchie/Ribbons (refer to Hair Accessories)
- Scarf (purchased from the Uniform Shop)
JUNIOR SCHOOL

Girls

**Summer Uniform**
- School Tracksuit Jacket (outer garment of warmth)
- Summer Dress (knee length)
- School Socks (dark blue)
- Black Leather polished lace-up School Shoes (velcro permitted Prep-Year 2)
- Tracksuit Pants
- Polo Shirt
- Sports Shorts
- Sports Socks
- Lace-up Sports Shoes (velcro permitted Prep-Year 2)
- Chiropak School Bag
- Sun Hat

**Winter Uniform**
- School Tracksuit Jacket (outer garment of warmth)
- Winter Tunic Dress (knee length)
- Winter Shirt
- Navy Tights

**OPTIONAL Items**
- Knitted Vest (outer garment of warmth with Winter Pants ONLY; NOT to be worn with Tunic or Sports Uniform)
- School Jumper
- Winter Pants
- Scrunchie/Ribbons (refer to Hair Accessories)
- Scarf (purchased from the Uniform Shop)

Boys

**Summer Uniform**
- School Tracksuit Jacket (outer garment of warmth)
- Summer Shirt
- Summer Shorts
- School Socks (dark blue)
- Black Leather polished lace-up School Shoes (velcro permitted Prep-Year 2)
- Tracksuit Pants
- Polo Shirt
- Sports Shorts
- Sports Socks
- Sports Shoes
- Chiropak School Bag
- Sun Hat

**Winter Uniform**
- School Tracksuit Jacket (outer garment of warmth)
- Winter Pants
- Winter Shirt

**OPTIONAL Items**
- Knitted Vest (outer garment of warmth; NOT to be worn with Sports Uniform)
- School Jumper
- Scarf (purchased from the Uniform Shop)
MIDDLE SCHOOL

Girls

**Summer Uniform**
- Blazer (optional in Summer)
- Summer Shirt
- Skirt (knee length – summer and winter)
- School Socks (grey)
- Black Leather polished lace-up School Shoes
- Tracksuit Jacket
- Tracksuit Pants
- Polo Shirt
- Sports Shorts
- Sports Socks
- Sports Shoes
- Chiropak School Bag
- School Cap

**Winter Uniform**
- Blazer (outer garment of warmth; to be worn to Period 1 Lesson each day)
- Tracksuit Jacket (outer garment of warmth when wearing Sports Uniform)
- Winter Shirt
- Navy Tights

**OPTIONAL Items**
- Knitted Vest (can be worn in Summer as outer garment of warmth; NOT to be worn with Sports Uniform)
- School Jumper (can be worn in summer as outer garment of warmth; in winter, School Jumper must be worn under Blazer; NOT to be worn with Sports Uniform)
- Winter Pants
- Scrunchie/Ribbons (refer to Hair Accessories)
- Scarf (purchased from the Uniform Shop)

Boys

**Summer Uniform**
- Blazer (optional in Summer)
- Summer Shirt
- Summer Shorts or Winter Pants
- School Socks (grey)
- Black Leather polished lace-up School Shoes
- Tracksuit Jacket
- Tracksuit Pants
- Polo Shirt
- Sports Shorts
- Sports Socks
- Sports Shoes
- Chiropak School Bag
- School Cap

**Winter Uniform**
- Blazer (outer garment of warmth; to be worn to Period 1 Lesson each day)
- Tracksuit Jacket (outer garment of warmth when wearing Sports Uniform)
- Winter Pants
- Winter Shirt
- Belt
- Tie

**OPTIONAL Items**
- Knitted Vest (can be worn in Summer as outer garment of warmth; NOT to be worn with Sports Uniform)
- School Jumper (can be worn in summer as outer garment of warmth; in winter, School Jumper must be worn under Blazer; NOT to be worn with Sports Uniform)
- Scarf (purchased from the Uniform Shop)
SENIOR SCHOOL

Girls

**Summer Uniform**
- Summer Shirt
- Skirt (knee length)
- School Socks (grey)
- Black Leather polished lace-up School Shoes
- School Cap

*Sports Uniform is only required for Years 9 and 10:*
- Tracksuit Jacket
- Tracksuit Pants
- Polo Shirt
- Sports Shorts
- Sports Socks
- Sports Shoes

**Winter Uniform**
- Blazer (outer garment of warmth; to be worn to Period 1 Lesson each day)
- Skirt (knee length)
- Winter Shirt
- Tie
- Charcoal Tights

**OPTIONAL Items**
- Knitted Vest (can be worn in summer as outer garment of warmth; NOT to be worn with Sports Uniform)
- School Jumper (can be worn in summer as outer garment of warmth; in winter, School Jumper must be worn under Blazer; NOT to be worn with Sports Uniform)
- Scrunchie/Ribbons (refer to Hair Accessories)
- Scarf (purchased from the Uniform Shop)

Boys

**Summer Uniform**
- Summer Shirt
- Trousers (all year round)
- School Socks (grey)
- Black Leather polished lace-up School Shoes
- School Cap

*Sports Uniform is only required for Years 9 and 10:*
- Tracksuit Jacket
- Tracksuit Pants
- Polo Shirt
- Sports Shorts
- Sports Socks
- Sports Shoes

**Winter Uniform**
- Blazer (outer garment of warmth; to be worn to Period 1 Lesson each day)
- Winter Shirt
- Belt
- Tie

**OPTIONAL Items**
- Knitted Vest (can be worn in summer as outer garment of warmth; NOT to be worn with Sports Uniform)
- School Jumper (can be worn in summer as outer garment of warmth; in winter, School Jumper must be worn under blazer; NOT to be worn with Sports Uniform)
- Scarf (purchased from the Uniform Shop)
d. Uniform Labelling

Every item of students’ clothing should be CLEARLY LABELLED with the student’s full name.

e. School Hats

A PCS School Hat is required for all Junior School students and is compulsory at all times when outdoors throughout the year.

A PCS School Cap or Hat is required for Middle and Senior School students. The School Cap or Hat is compulsory for all practical PE classes all year round, and the School Cap or Hat MUST be worn outdoors at all times during Terms 1 and 4.

In the event that a student has not worn a hat for some time, and requests have been made to parents to assist with compliance, a note will be sent home advising that the child has been issued a hat from the Uniform Shop and that the cost will appear on your next fee invoice at the usual cost.

As extra protection, in addition to wearing their School Hat, Junior School students have access to sun block cream at recess and lunch during summer months.

f. Sports Uniforms

The full Sports Uniform is to be worn on Sports Days for Years K-10 and on days when the students have a timetabled PE or PASS Lesson.

Senior Students in Years 11 and 12 are NOT permitted to wear the Sports Uniform to School. Students who need to participate in PDHPE Classes (Electives) or Representative Sport, must change into and out of their PE Uniforms if they are required to wear them on any specified day.

g. School Shoes

Please note that it is compulsory for students to wear shoes that meet all Work, Health and Safety regulations.

Our rule is the same as for any industrial workplace. If students do not wear the correct footwear, they will not be allowed to participate in lessons where their footwear will compromise their safety. School Shoes are to be black leather polished lace-up school shoes, NOT sneaker type shoes, nor the slipper style shoe which does not adequately cover the top of the foot. This is a safety issue as the feet need adequate protection in the Labs and Kitchen areas.

Please note that all students need correct school shoes all year (see examples below). School shoes are to be black leather, polished lace-up style. This excludes soft leather and ‘sneaker-type’ shoes. This is the only school shoe style acceptable for students Years 3-12 to wear to School. They meet all WHS requirements.
Please note that 'Alice-type' shoes are not WHS suitable. The only school shoe style option acceptable to students in Years K-2 (if lace-ups are impractical) is:

Unacceptable School Shoes

Please note the following sample school shoe types, and all others different to the styles represented above, are unacceptable for Years 3-12:

The styles following and all others different to the styles represented above, are unacceptable for Years K-2:
h. Sports Shoes

Students are to wear joggers which comply with the WHS guidelines, with their Sports/PE Uniform on Sports Days.

Sports Shoes may only be worn on Sports Day with the Sports Uniform, or for PE lessons, and MUST be either Joggers or Cross Trainers which give adequate support to the ankle and arch of the foot. Slip-ons, high ankle basketball shoes, skate shoes or indoor only sports shoes are inappropriate.

The following Sports Shoes are acceptable styles for students Years 3-12 to wear to School. They meet all WHS requirements.

If lace-ups are impractical for students in Years K-2, sports shoes similar to those below are permissible.

Unacceptable Sports Shoes

Please note the following sample sports shoe types (and all others different to the styles represented above) including, but not limited to basketball shoes, indoor sports shoes and Rabens, are unacceptable for Years K-12:
i. Variations due to Unforeseen Circumstances

Should an unforeseen circumstance arise where a student is not able to present at School in the correct School Uniform, a note MUST be presented with a reasonable explanation. Whilst grace will be extended to students in extenuating circumstances, a record of all variations will be kept in the event that a student may be having frequent non-compliance.

j. Winter/Summer Uniform Changeover

To accommodate extreme changes in weather patterns, the changeover from Summer Uniform to Winter Uniform is to occur during May and from Winter Uniform to Summer Uniform during September.

Term 1
Summer Uniform

Term 2
Winter Uniform, or during the first two weeks of Term 2, either the Summer or Winter Uniform may be worn

Term 3
Winter Uniform or, during the last two weeks of Term 3, either the Winter or Summer Uniform may be worn

Term 4
Summer Uniform

PERSONAL PRESENTATION

a. Hair Styles

Parents are reminded that the School Policy regarding the length and style of hair requires students’ hair to be: neat, tidy, off the face, restrained from contact with other students and not expressing the excesses of current fashion. Final adjudication on what may constitute ‘excesses of current fashion’ is determined by the Principal or his/her delegate.

Styles that are NOT permitted, and would constitute an excess include:

- Sculpting and shaving (hair should not be cut shorter than a Number 2 clipper)
- Hair extending below the eyebrow and covering the eyes when unrestrained
- Excessively cropped hair
- Boys hair extending below the top of the collar line or below the ears
- Hair dyed unnatural colours

Hair is to look natural.

b. Hair Accessories

Hair accessories, to aid in keeping hair off the face, i.e. bands, bows, or scrunchies, should be in School colours: red, white or navy. Black, dark brown or School colour hair elastics are permitted.

c. Facial Hair

Any male student who has facial hair is required to keep it short and neatly trimmed.
d. Jewellery

Female students may wear small plain (e.g. silver, gold or a single stone) sleepers or studs in the lobe of each ear. Dangling earrings are not permitted as they are a safety hazard. No other facial jewellery or piercing is permitted.

Male students are not permitted to wear any form of ear or facial jewellery.

It is not acceptable to cover piercings with Band-Aids or clear earrings/studs or other means. Students should not have piercings other than earrings, for female students.

A fine chain necklace with a conventional cross may be worn.

A watch may be worn.

**No other forms of jewellery are acceptable for school wear.**

e. Makeup

School Policy **does not permit K-10 students to wear makeup.** This means foundation, tinted moisturiser, tinted lip gloss, and coloured nail polish should not be worn.

Clear sunscreen, clear lip balm and clear nail polish are acceptable for K-10 students.

Students in Years 11 and 12 are permitted to wear a **very light** covering of makeup.

Acrylic/French tip nails are **not permitted** due to WHS issues.

Students who disregard the School Uniform Policy and Procedures, and choose to wear makeup and/or coloured nail polish will have it removed with the assistance of a First Aid Officer.

f. Deodorant

Students wishing to bring deodorant to School are only permitted to bring ROLL-ON deodorant. Aerosol cans are NOT permitted due to allergic reactions and the potential danger if misused. If aerosol deodorant is brought to School they will be confiscated and not returned.

**COMPLIANCE**

Parents are asked to consider carefully the guidelines above and ensure that all students meet the requirements.

It is not acceptable for students to be out of School Uniform for financial reasons. Nor is it acceptable for students to be out of uniform because it is near the end of the term or year.

Students who fail to comply with these guidelines will be given a directive to rectify the matter concerned and a time limit to do so. Students who fail to meet this will be excluded from School or specific classes, where WHS issues are of concern, until the matter is satisfactorily rectified.

Any student out of uniform will be directed to their relevant School Office, where they will report to the Administration Assistant.

**Uniform Infringements**

**JUNIOR SCHOOL**

If a student is out of School Uniform without a note they will be issued with a **Uniform Infringement Notice.** This will be issued by email and will have a direction to correct the problem. Failure to do so will render a student liable to exclusion from School, or specific classes where WHS issues are involved, until the matter is corrected. **Continued non-compliance will be regarded as sufficient reason for termination of a student’s enrolment.**
MIDDLE AND SENIOR SCHOOL

If a student is out of School Uniform they will be directed to their relevant School Office, where they will report to the Administration Assistant/Wellbeing Mentor (WBM). ALL students out of uniform will be issued with a Uniform Pass and will return to class. *Students cannot return to class without a Uniform Pass.*

If the student has a note from a parent/guardian explaining their uniform, no further action will be taken. If the student does not have a note from a parent/guardian explaining their uniform, this will be recorded in the School database. The relevant Wellbeing Mentor will monitor the uniform over the year.

At the first infringement within a term, the student will incur a warning and an email will be sent to their parent/guardian.

At the second infringement within a term, the student will report to the WBM at lunch for a Wellbeing Interview (20 minutes involving a more in-depth conversation regarding their School Uniform, and time off the playground.) An email will be sent to their parent/guardian.

At the third infringement within a term, the student will report to the WBM and Head of School (HOS) at lunch for a Wellbeing Interview (20 minutes involving a more in-depth conversation regarding their uniform, and time off the playground.) A phone call will be made to their parent/guardian.

At the fourth infringement within a term, the student will be issued an in-school suspension, where the student will be removed from class until the matter is corrected.

If a student is aware that they will be out of uniform on a given day, and they have a note from a parent/guardian, they are able to report to the Administration Assistant in their relevant School and receive a Uniform Pass before school starts.

**Continued non-compliance will be regarded as sufficient reason for termination of a student’s enrolment.**