



Penrith Christian School is both an educational facility and a Christian ministry, and as such seeks to keep Christian education to an affordable level whilst maintaining up-to-date facilities and highly trained teaching staff.

2020 SCHOOL FEES

EARLY CHILDHOOD SERVICES

GRADE	FEE PER DAY	
Preschool/Prep School	\$105/day (less Child Care Subsidy)	Includes all resources, incursions, arts, crafts, student stationery and special events. 48 Weeks: 03/02/2020 to 29/01/2021. Closed: 21/12/2020 to 15/01/2021. Operates 6.30 am-6.00 pm

JUNIOR SCHOOL

GRADE	FEE PER TERM	
Kindergarten-Year 2	\$1,710	Includes textbooks, camps, excursions, student stationery and in-school sport.
Years 3-4	\$1,765	

MIDDLE SCHOOL

GRADE	FEE PER TERM	
Years 5-6	\$1,785	Includes textbooks, camps, excursions, calculator in Year 7, student stationery starter pack and in-school sport.
Years 7-8	\$1,885	

SENIOR SCHOOL

GRADE	FEE PER TERM	
Years 9-11	\$1,925	Includes textbooks, camps, excursions, Years 9-10 student stationery, Years 11-12 Study Seminars and adventure days, in-school sport and Year 12 Graduation Stole.
Year 12	\$1,870 (OVER 4 TERMS)	

The above amounts exclude other charges and adjustments such as late fees, non-compulsory 'off-site' paid sport for Years 7-11, musical instrument, locker or technology hire fees, PCS Creative Academy lesson fees.

FAMILY DISCOUNTS

TOTAL FAMILY DISCOUNT	AMOUNT PER TERM
2 children (K-12)	\$580
3 children (K-12)	\$1,445
4 children (K-12)	\$3,040
5 children or more (K-12)	\$1,595 for each subsequent child

EARLY PAYMENT DISCOUNTS*

PAYMENT DISCOUNTS	FULL YEAR DISCOUNT
1 child (K-12)	\$320
2 children (K-12)	\$525
3 or more children (K-12)	\$670

** When full annual fees are paid by 28 February 2020.*

School Fees are all inclusive and are comprised of a Tuition Fee, Capital and Maintenance Levy and a Stage Levy. School Fees are set on an annual basis and invoiced in four (4) term instalments.

Payments are due by the fourth (4th) week of each term and an Administration Fee of \$30 will be charged to all accounts not paid by the due date each term unless a regular payment plan is in place. This may be monthly, fortnightly or weekly.

Early payment discount applies if the full year's fees are paid by 28 February 2020.

** Early payment discount is not applicable on Early Childhood fees.*

Our Fee Structure consists of the following components:

APPLICATION FEE

The \$50 Application Fee is non-refundable and is charged when making application for enrolment in the School. The fee for additional students enrolling is \$30 to a maximum of \$110 per family.

ENROLMENT BOND

The \$500 Enrolment Bond is payable on acceptance of enrolment into Penrith Christian School. The Enrolment Bond is refundable on application when the last child leaves the School, except when one (1) term's notice is not given in respect of a student leaving the School, or when the enrolment is terminated by the School. If a family leaves the School within two (2) years, even with adequate notice, the Enrolment Bond is not refundable.

TUITION FEE

Penrith Christian School strives to offer continuity of education and support from Preschool to Year 12. This is reflected in a common Tuition Fee level for students enrolled in Kindergarten to Year 12; Preschool and Preparatory School being the exception, as no government funding is available.

CAPITAL AND MAINTENANCE LEVY

A Capital and Maintenance Levy forms part of the Tuition Fee and assists with the cost and maintenance of the School. The Levy is payable by each family, irrespective of how many students are currently enrolled in the School. Payment of this Levy is not tax deductible; however, voluntary contributions above the set Levy amount donated to the Building Fund are tax deductible.

STAGE LEVY FEE

The Stage Levy Fee represents out-of-pocket type expenses for Camps, Excursions, Competitions, Student Resource Packs, Gym Programs, Textbook Hire, etc. Occasionally, there may be a special HSC Lecture Seminar, excursion or camp opportunity that has not been budgeted into the Stage Levy Fee. Parent/s or Guardian/s will be notified in advance, and may be asked to contribute to these activities or events. The Stage Levy Fee is payable regardless of your child's actual attendance at designated events. The Stage Levy Fee does not cover offsite sport, locker hire or electronic devices.

EARLY CHILDHOOD

Early Childhood Services is an approved childcare provider and parents are entitled to CCS/CCR for their Childcare Fees. As each family's situation is unique, we recommend parent/s and guardian/s contact the School, or Centrelink, for your specific charges and rebates.

K-12 PARENT INVOLVEMENT PROGRAM

Each family is encouraged to contribute to the School eight hours per annum (being two hours per term), or for single parent families, four hours per annum (being one hour per term), by assisting in such areas as the iCentre, School Canteen, Sporting Events, Excursions, Reading Programs and other activities advertised in our e-newsletter. Families who participate will receive a \$15 per hour credit, and single parent families \$30 per hour credit, to their School Fee Account once a term, to a maximum of \$120 credit per family in any one school year. To receive a PIP credit, all hours contributed must be registered at our School Reception. Excess hours do not carry forward another year. Scholarship enrolments are not eligible to receive any credit for PIP.

SPORT

Sport conducted on the school premises generally does not attract additional fees; however, sport conducted offsite, such as Tennis, Rock Climbing, Skating, Gym, etc., will incur an additional charge to cover the bus and entry fee, or any other costs to the School. Sport choices and associated costs will be advertised prior to the start of each new term.

Please discuss sport choices with your child/children before they make their selection.

Additional sport charges will be included on your monthly invoice at the commencement of each term for the whole term's charges, irrespective of student attendance, and is payable by the parent/s or guardian/s.

Please note: Penrith Christian School reserves the right to exclude students from participating in offsite sport where there are financial concerns.

STUDENT RESOURCE PACKS

At the commencement of each school year, students enrolled in Kindergarten to Year 10 are provided with a Student Resource Pack. Students enrolling after the commencement of Term 1, will be provided with a list of student requirements to purchase; however, may choose to continue using existing workbooks from their previous school. For further information regarding Student Resource Packs, please contact Student Reception.

PAYMENT OF SCHOOL FEES

See also Fees Arrears and Follow up Procedures

Prior to a student enrolling, or at the commencement of each school year, parent/s or guardian/s are formally advised in writing, via email, of the year's total School Fees payable, and monthly instalment amounts, including applicable discounts for payments received in advance.

School Fees are invoiced in four (4) instalments at the beginning of each school term. A Statement is issued each month outlining the transactions for that month including the balance owed. Payments are due by the fourth (4th) week of each school term; however, weekly or fortnightly payments can be arranged with the School.

The School accepts payments via cash, cheque, EFTPOS, credit card, American Express, payroll deduction, direct debit, Internet Banking and BPAY. Receipts are only issued for cash payments, unless otherwise requested.

LATE PAYMENTS

Payments must be made to the School for all fees outstanding by the due date.

The School does not consider late payments acceptable in any circumstance, unless extreme financial difficulties have arisen. Parent/s or guardian/s are to notify the Bursar if payment of School Fees will be late. Any Account not fully paid by the due date will incur an administration charge of \$30 per month. The late payment of School Fees will place your child's enrolment at risk. Where direct debit arrangements are in place late fees generally will not be charged, except where payments have been rejected.

TERM'S FEE IN LIEU OF TERM'S NOTICE

Parent/s or guardian/s will give a minimum of One (1) Term's Notice of Termination of Enrolment and accept that failure to do so will render them liable for one (1) term's fees. Parent/s or guardian/s are also liable for payment of one (1) term's School Fees if enrolment is cancelled due to unpaid Fees. This can be reviewed in a Letter of Appeal to the School Board in situations of financial hardship. Parent/s or guardian/s giving one (1) term's notice are required to complete the Leaver's Form which can be obtained from School Reception.

TAX DEDUCTIBLE GIFTS AND DONATIONS

Building Fund – Donations to the Building Fund, over and above the scheduled School Fees, are tax deductible.

Parent/s or Guardian/s are encouraged to donate regularly to the Building Fund to assist in the School's development of facilities.

Scholarship Fund – Donations to the Scholarship Fund are used to assist families who are unable to pay the full School Fees for their children. These donations will give assistance over and above the monies set aside by the School Board for Scholarships.

Monies received will be allocated to the families the School deems most in need of assistance. These donations are tax deductible.

FINANCIAL ASSISTANCE SCHOLARSHIPS FOR EXISTING ENROLMENTS

The School provides opportunities for students to receive discounted Tuition Fees in special circumstances. It is important that parent/s or guardian/s advise the School immediately of any adverse changes to their financial situation which may impact on their ability to pay School Fees.

If finances temporarily change, such as temporary unemployment, periods of illness or unexpected hardship, the School will consider options available to assist. The School has a Scholarship Fund to help families that experience financial difficulties. The School Board sets the dollar limit of the Scholarship Fund each year. Scholarship Application Forms can be obtained from School Reception. Any assistance granted is generally for a maximum of six (6) months and is at the discretion of the School Principal. A family may appeal the Principal's decision in writing to the School Board.

In making a determination the School will consider: compassionate grounds due to unforeseen circumstances; the welfare of the student; School Fee history; participation in the life of the School; student academic achievements and discipline issues; demonstrated Christian commitment; school class sizes and waiting lists.

The School reserves the right not to disclose details regarding its decisions. All families on Scholarship arrangements must pay any School Fees and charges via direct debit. The Principal will review Scholarship arrangements every six (6) months and provide a written report to the School Board. Scholarships do not apply to the Stage Levy Fee.

OUTSTANDING ACCOUNT PROCEDURES

1. Fourth week of each school term - *All payments due.*
2. 30 days after the due date - *Parent/s or guardian/s will be sent a First Notice letter via email, and will receive a telephone call requesting payment.*
3. 60 days after the due date - *Second Notice letter sent out via email, requesting payment.*
4. 90 days after the due date - *Third and Final Notice letter sent via email, outlining the School's intention to cancel enrolment within 14 days.*
5. 14 days after Final Notice - *Enrolment will be automatically cancelled and legal proceedings commenced to recover the debt.*

Any additional charges incurred in collecting debts will be added to the Account and must be paid to the School.

School Fee Accounts overdue on more than one occasion, unless by acceptable arrangement, will place enrolment at risk.

Parent/s or Guardian/s will be contacted between these deadlines when necessary.