

# RETAIL

## NATIONALLY RECOGNISED INDUSTRY QUALIFICATION

*In the workplace as a Traineeship\**

RTO: Employer's RTO Name & RTO Code advised when known

2019-2

THIS COURSE AIMS to provide year 10, 11 and 12 students with the opportunity to commence a traineeship while at school and as part of their HSC. School-based trainees work part-time and undertake their formal (off-the-job) and on-the-job traineeship training in the workplace.

The qualification is recognised as an entry-level qualification for employment in the retail services industry and, depending on the qualification undertaken, provides opportunities for such things as:

- Participate in and contribute to workplace health and safety
- Sell to the retail customer
- Follow point-of-sale procedures
- Work effectively in a team
- Produce visual merchandise displays
- Advise on products and services
- Identify and respond to security risks.

NOTE: See KEY Alliance's 'Handbook' & 'Info Sheets' for fuller information about VET courses as HSC subjects.

*the **KEY**  
Alliance  
offers students  
a broad range  
of pathways to  
industry-recognised  
qualifications at  
trade level or  
university entrance*

<b>Course Hours</b>	240 Hours of School timetabled time - completed as part of on-the-job Traineeship
<b>Course Type</b>	Industry Curriculum Framework (ICF). Nationally recognised and based on Training Package SIRv2.
<b>Duration</b>	2 Years
<b>Unit Value</b>	2 Units Preliminary and 2 Units HSC. Optional HSC Examination for ATAR calculation.
<b>Qualification</b>	Students undertaking the 240 hour course only <u>may</u> achieve a <b>Statement of Attainment</b> towards the <b>SIR30216 Certificate III in Retail Services</b> . Successful completion of the full traineeship is, usually, awarded the qualification at <b>Certificate III</b> level.
<b>Work Placement</b>	Mandatory minimum 70 hours over the 2 years - included in Traineeship on-the-job working days/hours.
<b>* SBAT</b>	School-based part-time Traineeship with all training delivered, usually, in the workplace
<b>* Entry requirements</b>	Students must be employed in a Retail job <u>and</u> the Employer must agree to a Traineeship
<b>Exclusions</b>	There are no exclusions.
<b>Career Pathway</b>	Occupations in the retail industry include sales assistant , retail supervisor, retail manager and visual merchandiser.

### ASSESSMENT

Holistic Assessment may be used to assess a number of competencies OR one assessment task per competency.

- The methods used for collecting evidence of competency may include:
  - Case Studies /simulation exercises
  - Portfolios and research assignments
  - Oral questioning
- Workplace journals and reports

